

## 2006-2007 Arising Stars Gymnastic Center Rules and Policies

### Class Procedures:

1. Please arrive promptly for all classes. Arising Stars suggests 10 minutes prior to the start of class.
2. All Classes have limited availability. Instructors may vary from class to class.
3. Personal Items: Please place all personal items in the black cubbies located in the locker room/bathroom and the viewing area.
4. It is requested that girls wear leotards, no unitards (leotards with legs) or skirts attached. Boys and specialty classes may wear form fitting gym shorts and t-shirts, please no oversize or baggy clothing, we ask all children participate barefoot. Students are requested to have hair tied back to eliminate interference with their vision or placement of hands and feet. Please have students remove all jewelry before class. It is for the safety of the gymnast to wear the appropriate clothing. We will not allow gymnasts to participate in class if they are not dressed under the guidelines of Arising Stars.
5. We ask that parents escort their child to the bathroom prior to each class to eliminate trips during class. We ask that itty-bitty students wear a clean diaper or pull-up. Students have a wetting accident will be asked to leave the gym area and not return unless clean dry appropriate apparel is available.
6. Prior to each class, students should remain in the viewing area until they are instructed to enter the gym area. **Only participating Students are welcome in the gym area.** Parents and other siblings please refrain from entering the gym area.
7. No gum, food, or drink other than water is allowed in the gym area.
8. It is important for your child to attend all classes to receive optimal benefits. However, there is an opportunity for 1 make-up class per session. Classes must be made up before the end of the session. Day and time may vary. Class make-ups are offered the 2nd through 7th week of the session. Make-up classes are not offered during the first and last week of the session. Call the gym to arrange, if your child misses a scheduled make-up class, an additional make-up class will not be offered.
9. Class Attendance Size Policy: In the event that only one student is in attendance for a class on any given day, the length of the class that day will be  $\frac{1}{2}$  (half) the scheduled time.

## **Spectator Recommendations:**

1. Visitors are always welcomed to observe from the bleachers, but **PLEASE** refrain from standing at the rail for viewing. We ask that there be no talking in the viewing area above a whisper and please refrain from communicating with the gymnasts or coaches on the floor. Siblings and other children should refrain from distracting the classes and should remain on the bleachers.
2. Strollers are not permitted in the observation areas.
3. Please refrain from using flash photography, a flash could startle a child and cause an injury.
4. Video taping is permitted on the first and last week of the session only. Please only video tape your own child.
5. Arising Stars is a smoke free environment.
6. No pets or animals are allowed in the gym or viewing area.
7. Please refrain from placing soiled diapers in the trash containers.
8. Parking: The circle drive is for drop off and picking up only. Please park appropriately.

## **Payment Procedures/ Discounts**

1. Please make all financial transactions by cash or check payable to Arising Stars. The full payment is due to register or to reserve a space in the class or special event. Arising Stars will not accept phone registrations.
2. Discounts: To receive the early registration discount, payment must be received in the office or postmarked by the appropriate date. Early registration will be accepted for 1 class per child. 1 discount per child per session.
3. Arising Stars offers students the opportunity to make up 1 missed class per session \*see Class procedure #8 for further details. No refunds or credits will be given for missed classes or to students withdrawing from the program during a session.
4. Cancellation fee: Students that have enrolled for a class and request a refund prior to the start of a session will be charged a \$5.00 cancellation fee. The Registration fee is non-refundable.

## **Canceled classes, Holidays, Snow Days**

1. When class is canceled due to weather, cancellation notices will be placed on KQTV-2 and on the answering machine at 816-232-7502 or 816-232-5557. Please make note, if St. Joseph Public Schools are closed due to weather, the gym will be closed. If for any reason the gym cancels a class, the class will be rescheduled. Arising Stars reserves the right to change class time due to student and instructor availability.

2. If during a class there would be a power outage, the students would be seated in the middle of the floor until the power is restored. If the outage is more than 15 minutes the class would be dismissed and a make-up class would be made available.